

Timothy Klaas

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Summary of Attributes

- Leadership and management capacity in challenging development contexts
- Proven experience of Program Monitoring & Evaluation in field locations
- Able to develop practical solutions to challenging problems
- Multicultural and bilingual; cross-cultural sensitivity
- Excellent communication and public engagement skills
- Strong organizational and time-management skills; attention to detail

International Experience

- Integral part of the program team in humanitarian organisation Khartoum, Sudan with travel within the country and internationally (September 2008-April 2010)
- Developing Regional Nutrition Strategies seminar in Yerevan, Armenia (May 2008)
- 15 years living in Argentina; additional travel in North and South America, Africa and Eastern and Western Europe
- Extensive multicultural experience; knowledgeable in world affairs
- Able to perform in diverse cultural contexts and in stressful situations

Languages

- Bilingual in English and Spanish
- Speaking, writing, reading, translation
- Basic spoken Arabic (Sudanese dialect)

Key Professional Skills

Program Monitoring and Evaluation

- Capable in Results-Based Management (RBM), Logical Framework Analysis (LFA), and Project Cycle Management (PCM)
- Proven experience in developing and implementing Objectively Verifiable Indicators, which are useful, practical and informative
- Design of M&E system for projects locations in Sudan, in multiple sectors (Food Security, Water and Sanitation, Micro-credit, Peace-Building, etc)
- Ensuring that field staff are familiar with the organizational monitoring and evaluation strategies and plans
- Experience in conducting project evaluations, both as the lead in internal organizational evaluations, and as part of a team on external evaluations
- Experience in development of program goals, strategies, activities, and implementation plan

Project Management

- Strong ability in project design and planning
- Meeting reporting requirements to donors based on logical frameworks, outputs and outcomes
- Capable in financial management, including knowledge of budgeting, cash-flow, procurement procedures, and inventory management
- Experience with project work plans,
- Familiar with SPHERE Standards, the Red Cross Code of Conduct, and Local Capacities for Peace Analysis (LCP)

Leadership Development & Team-building

- Knowledgeable and experience with training and teaching methods, including adult education and training-of-trainers
- Clear communication skills with a strong teaching ability, developed through seminar facilitation and presentations
- Extensive work in multi-cultural groups to conduct research, develop written reports, and present findings
- Well developed skills in team-work, delegation of tasks, and conflict resolution

Education

International Project Management Program **Humber College, Toronto**
School of Business, Post-Graduate Diploma Class of 2008

B.Sc. (4 yrs), Biology **University of Winnipeg**
Department of Biology (Parasitology), minor in Organic Chemistry Class of 2006

Scholarships and Awards

- Humanitarian Relief Award – Humber Faculty Awarded (2008)
- Honours Student, Humber College (2007/2008)
- Student of Highest Distinction, University of Winnipeg (2006)
- Academic Proficiency Scholarship, University of Winnipeg (2003)

Professional Development

- World Vision Canada: Developing Regional Nutrition Strategies. 20-25 May, 2008. Yerevan, Armenia
- RedR-UK: Foundations of Staff Safety. 1-3 December, 2008. Khartoum, Sudan
- MANGO: A Program Officers Financial Survival Course. 18-19 January, 2009. Khartoum, Sudan
- RedR-UK: Management of Staff Safety. 15-17 March, 2009. Khartoum, Sudan
- FAR Sudan: Fundamentals of Adult Learning. 6-7 January, 2010. Khartoum, Sudan.

Relevant Experience

Fellowship for African Relief (FAR), Sudan **September 2008-April 2010**

- Monitoring and Evaluation Manager: ensuring that FAR programmes meet their goals, objectives, outcomes and outputs, through frequent travel to field locations
- Ensuring that program managers and their staff are able to implement FAR's M&E strategy, and adjusting the strategy to increase effectiveness
- Submission of proposals and reports to donors, the Government of Sudan (as requested) and the Country Director (for FAR International) in a timely and accurate manner
- Overseeing the coordination and communication between FAR field locations and HQ to ensure that their support needs are met and opportunities found for mutual learning and greater organisational cohesion

Dev Ed International **Nov. 2006-August 2008**

- Seminar facilitation in micronutrient deficiency and hidden hunger. Yerevan, Armenia (May 2008)
- Seminar facilitation, "Development without Dependency". Toronto, ON (MissionFest 2008)
- English-Spanish translation, child well-being research, nutrition research. Guelph, ON

Canadian Executive Service Organization (CESO) **April 2008-July 2008**

- Research Intern: donor mapping and analysis of development context for Central/South America. Assist in the development of the funding strategy. Toronto, ON

Manitoba Pioneer Camp **Seasonal, 1999-2007**

- Leader-in-training director, kitchen team leader, programming director, cabin and canoe-trip leader. Winnipeg, MB

Additional Skills

- Strong Computer Skills: Microsoft Office (Word, Excel, PowerPoint, Access), Microsoft Project, SPSS and equivalent statistical programs, Internet Explorer (internet-based research)